

HOPKINS DERMATOLOGY
(318)325-0600

Patient Information as of _____ (enter today's date)
(Please Print Legibly & Fill In or Correct All Fields)

Patient's Name _____

Last

First

Middle

Address _____

Street & Apt #

City

State

Zip

Home Phone _____

Cell Phone _____

Other Phone _____

Any restrictions for contacting you? No Yes

E-mail _____

Contact

Restrictions: _____

Age _____

Birthdate

____ / ____ / ____

SS#

____ - ____ - ____

Sex

Female

Male

Marital Status

Single

Married to: _____

Other: _____

Race _____

Ethnicity _____

Language _____

Patient's Employer _____

Occupation _____

Work Phone _____

Ext: _____

Is it okay to call you at work?

Yes

No

Address _____

Street & Suite #

City

State

Zip

Emergency Contact

(Not in your household)

_____ Relationship to Patient _____

Home Phone _____

Work Phone _____

Other Phone _____

Address _____

Street & Apt #

City

State

Zip

Primary Health Insurance Company _____

Policy # _____

Group # _____

Ins. Phone _____

Referral Required?

No

Yes

Copay? No

Yes,

Insured: Name _____

DOB _____

Employer _____

Secondary Health Insurance Company _____

Policy # _____

Group # _____

Ins. Phone _____

Referral Required?

No

Yes

Copay? No

Yes,

____ \$ _____

Insured: Name _____

DOB _____

Employer _____

Referred By: Internet

Friends/Family

Magazine

Other _____

Dermatology Medical History

Patient: _____

Date: ____/____/____

Reason for today's visit: _____

Are you allergic to any medications? YES NO If yes, please list: _____

Have you ever had dental anesthesia (Novocain) or local anesthesia (Lidocaine)? YES NO
Any bad reaction? YES NO Explain, if yes: _____

List all medications you are currently taking (including prescriptions, over-the-counter meds, vitamins, and herbals ex: cannabis):

Primary Physician: _____ Referring Physician: _____
General Health: Poor Fair Good Excellent Height: _____ Weight: _____

Do you currently have, or have you ever had any of the following diseases or conditions: (Please check YES or NO)

<p>Lungs:</p> <p>Bronchitis <input type="checkbox"/> YES <input type="checkbox"/> NO</p> <p>Emphysema <input type="checkbox"/> YES <input type="checkbox"/> NO</p> <p>Asthma <input type="checkbox"/> YES <input type="checkbox"/> NO</p> <p>Chronic Cough <input type="checkbox"/> YES <input type="checkbox"/> NO</p> <p>Tuberculosis <input type="checkbox"/> YES <input type="checkbox"/> NO</p> <p>Shortness of Breath <input type="checkbox"/> YES <input type="checkbox"/> NO</p> <p>Cardiovascular:</p> <p>High Blood Pressure <input type="checkbox"/> YES <input type="checkbox"/> NO</p> <p>Heart Attack <input type="checkbox"/> YES <input type="checkbox"/> NO</p> <p>Heart Murmur <input type="checkbox"/> YES <input type="checkbox"/> NO</p> <p>Irregular Heartbeat <input type="checkbox"/> YES <input type="checkbox"/> NO</p> <p>Pacemaker <input type="checkbox"/> YES <input type="checkbox"/> NO</p> <p>Varicose Veins <input type="checkbox"/> YES <input type="checkbox"/> NO</p> <p>Blood Clots <input type="checkbox"/> YES <input type="checkbox"/> NO</p> <p>Bleeding Disorders <input type="checkbox"/> YES <input type="checkbox"/> NO</p> <p>Prolonged Bleeding <input type="checkbox"/> YES <input type="checkbox"/> NO</p> <p>Skin:</p> <p>History of skin cancer <input type="checkbox"/> YES <input type="checkbox"/> NO If yes, type: _____</p> <p>Family history skin cancer <input type="checkbox"/> YES <input type="checkbox"/> NO If yes, type: _____</p> <p>History of specific skin diseases <input type="checkbox"/> YES <input type="checkbox"/> NO</p> <p>Problems with healing <input type="checkbox"/> YES <input type="checkbox"/> NO</p> <p>Excessive scarring/Keloids <input type="checkbox"/> YES <input type="checkbox"/> NO</p> <p>Easy bleeding <input type="checkbox"/> YES <input type="checkbox"/> NO</p> <p>Skin rashes <input type="checkbox"/> YES <input type="checkbox"/> NO</p> <p>Reaction to Medications <input type="checkbox"/> YES <input type="checkbox"/> NO</p> <p>Reaction to Food <input type="checkbox"/> YES <input type="checkbox"/> NO</p> <p>Reaction to Environment <input type="checkbox"/> YES <input type="checkbox"/> NO</p> <p>Sensitivity to Sunlight <input type="checkbox"/> YES <input type="checkbox"/> NO</p>	<p>Other Systemic:</p> <p>Diabetes <input type="checkbox"/> YES <input type="checkbox"/> NO</p> <p>Lupus <input type="checkbox"/> YES <input type="checkbox"/> NO</p> <p>Thyroid Disease <input type="checkbox"/> YES <input type="checkbox"/> NO</p> <p>Kidney Disease <input type="checkbox"/> YES <input type="checkbox"/> NO</p> <p>Bladder Infections <input type="checkbox"/> YES <input type="checkbox"/> NO</p> <p>Connective Tissue Gastrointestinal <input type="checkbox"/> YES <input type="checkbox"/> NO</p> <p>Stomach Disorder <input type="checkbox"/> YES <input type="checkbox"/> NO</p> <p>Stomach Ulcers <input type="checkbox"/> YES <input type="checkbox"/> NO</p> <p>Nausea, vomiting, diarrhea when taking antibiotics <input type="checkbox"/> YES <input type="checkbox"/> NO</p> <p>Yeast infection when taking antibiotics <input type="checkbox"/> YES <input type="checkbox"/> NO</p> <p>Arthritis/Joint Deformity <input type="checkbox"/> YES <input type="checkbox"/> NO</p> <p>Convulsions <input type="checkbox"/> YES <input type="checkbox"/> NO</p> <p>Epilepsy <input type="checkbox"/> YES <input type="checkbox"/> NO</p> <p>Seizures <input type="checkbox"/> YES <input type="checkbox"/> NO</p> <p>Fainting <input type="checkbox"/> YES <input type="checkbox"/> NO</p> <p>Anxiety/Depression <input type="checkbox"/> YES <input type="checkbox"/> NO</p> <p>Mental Disorder <input type="checkbox"/> YES <input type="checkbox"/> NO</p> <p>Glasses or Contacts <input type="checkbox"/> YES <input type="checkbox"/> NO</p> <p>Anemia <input type="checkbox"/> YES <input type="checkbox"/> NO</p> <p>Stroke <input type="checkbox"/> YES <input type="checkbox"/> NO</p> <p>Liver Disease <input type="checkbox"/> YES <input type="checkbox"/> NO</p> <p>Cancer <input type="checkbox"/> YES <input type="checkbox"/> NO Type: _____</p> <p>Social History:</p> <p>Do you smoke/vape? <input type="checkbox"/> YES <input type="checkbox"/> NO</p> <p>Do you drink alcohol? <input type="checkbox"/> YES <input type="checkbox"/> NO If yes, _____ per day</p> <p>Do you use recreational drugs? <input type="checkbox"/> YES <input type="checkbox"/> NO If yes, what? _____</p>	<p>Infectious Diseases:</p> <p>HIV/AIDS <input type="checkbox"/> YES <input type="checkbox"/> NO</p> <p>Hepatitis A, B, or C <input type="checkbox"/> YES <input type="checkbox"/> NO</p> <p>Syphilis/other sexually transmitted diseases <input type="checkbox"/> YES <input type="checkbox"/> NO</p> <p>Females:</p> <p>Are you pregnant? <input type="checkbox"/> YES <input type="checkbox"/> NO</p> <p>Could you be pregnant? <input type="checkbox"/> YES <input type="checkbox"/> NO</p> <p>Date of last menstrual cycle: ____/____/____</p> <p>Type of Birth Control: _____</p> <p>Previous Pregnancies: _____ _____ _____</p> <p>Past Medical History: _____ _____ _____</p> <p>Past Surgical History: _____ _____ _____</p>
--	--	--

I hereby declare that I have honestly and completely answered the above questions to the best of my knowledge. I understand that it is my obligation and responsibility to notify Dr. Hopkins of any changes in my medical condition or medications during my medical treatment or at follow up visits.

Reviewed By _____

Date _____

Patient Signature _____

Date Signed _____

AUTHORIZED CONSENT

I accept full responsibility for services rendered and understand that payment in full is due at the time of service.

Please present insurance cards and photo ID to the receptionist so copies may be made.

I authorize and request that all insurance payments be made direction to Dr. Hopkins, should she elect to bill my insurance company and accept such payments.

I hereby authorize and consent Dr. Hopkins and Staff to:

1. Evaluate and treat my medical conditions.
2. Call me at home or my place of employment regarding appointment reminders, lab results, or any other information pertaining to my care.
3. Leave a message on my answering machine with appointment reminders, or regarding lab results. (Results will not be left in the form of a message).
4. Send information to me in the mail, via text or email regarding appointments or patient education/information
5. Release medical records to my referring or primary physician, and to my insurance company, if applicable.
6. If you have questions concerning the cost of a planned procedure, it is your responsibility to discuss this with the office manager or a staff member **BEFORE** the procedure is done. Payment of charges is required at the time of the office visit. **WE ARE NOT CONTRACTED WITH ANY INSURANCE EXCEPT MEDICARE, UNITED HEALTHCARE, AND BLUE CROSS BLUE SHIELD.** We will give you the proper forms to be submitted to your insurance company for reimbursement. Cosmetic procedures are not likely to be reimbursed by insurance and other fees may be reimbursed at reduced insurance fees; and therefore, all your expense may not be covered.

*******WE DO NOT ACCEPT MEDICAID INSURANCE*******

At my request, discuss my medical condition or appointment with another member of my household/family?
 Yes No

If yes, whom: _____ Relationship: _____

Telephone #: _____

Patient Signature

It is my responsibility to notify this office of any change in the above information. I understand that by signing this form I have read and understand my responsibility.

Signature

Date

M. JANINE OSWALT HOPKINS, M.D.

Acknowledgement of Receipt of Notice of Health Information Privacy Practices

I, (Printed Patient Name) _____,
acknowledge receipt of the Notice of Health Information Privacy Practices.

By: (Patient Signature) _____

This _____ day of _____ 20____.



HOPKINS DERMATOLOGY OFFICE FINANCIAL AGREEMENT

Welcome and thank you for choosing Hopkins Dermatology as your healthcare provider. We are committed to providing you with the best possible medical care. Your clear understanding of our practice financial and office policies is important to our professional relationship. The following information outlines your responsibility related to payment and appointment reservations for professional services.

Insurance: We work to have your insurance verified at the time of your appointment. However, if we are unable to verify insurance coverage, it is the patient’s responsibility to contact the insurance company directly with any questions regarding benefits and coverage.

Referrals and Preauthorization: It is your responsibility to understand your insurance benefits and obtain a referral from your Primary Care Physician if it is required by your insurance company. If the referral is not sent to us prior to your scheduled appointment, you will be asked to reschedule the visit until it is received. It is also your responsibility to obtain a preauthorization for services if required by your insurance company prior to your appointment.

Co-Payment: A co-payment is a dollar amount set by your insurance company which you are responsible for at each visit. Some insurance plans may also have co-insurance, in which you may be responsible for a percentage of healthcare costs in addition to your copay or deductible. **All co-payments must be paid at the time of service.**

Deductible: An annual deductible is the dollar amount you must pay out of pocket during the year for medical expenses before your insurance begins to pay. **Payment will be due at the time of service if your deductible has not been met.**

Self-Pay: Patients who do not have insurance or, insurance that we are contracted with, are considered self-pay. Payment in full is due at the time of service. SRT exception per SRT policy.

Missed Appointments: If you are unable to keep your dermatology appointment, please notify our office at least 48 hours in advance. Failure to provide this notice will result in a \$75 no-show fee.

Dismissal from Practice: Please note that compliance with treatment plans (including medications and/or lab work), keeping recommended follow-up appointments is your responsibility. **A patient that fails to follow recommended treatment plans, return phone calls or emails from the practice informing of pathology results, will relinquish Hopkins Dermatology of any adverse responsibility and will be released from care.** Patients who repeatedly cancel or fail to show for appointments, exhibit inappropriate/abusive behavior towards staff may also result in dismissal from our practice.

Cosmetic Services: Cosmetic or elective procedures, such as removal of benign lesions or any service not covered or billed to insurance are considered self-pay. We require a one-time cosmetic consultation with Dr. Hopkins. The fee for this consultation is dependent upon cosmetic inquiries and is not applied towards any treatment. A \$200 deposit is required when scheduling an elective appointment. If you are unable to keep this appointment, please notify our office at least 48 hours in advance to cancel or reschedule. Failure to provide this notice will result in a \$200 non-refundable fee.

Laboratory and Pathology Fees: It may be necessary to obtain a tissue sample or perform lab tests to confirm a diagnosis or determine a course of treatment. Specimens sampled are sent to outside laboratories to process, and fees associated with this service are separate from the procedure performed by your treatment provider. You may receive an additional bill for services by that lab that are not covered by your insurance. If you have identified as “self-pay” you shall be responsible for all fees incurred from the lab.

I, _____ acknowledge and accept the terms of this agreement.

Patient Signature

Date

Are there any other services that you are interested in?
Dr. Hopkins specializes in the following:

- Dermal Fillers & Injectables
- Trinity of Anti-Aging Injections
- Lip Injections
- Jawline Enhancement
- Tear Trough Injections
- Non-Surgical Liquid Facelift
- Liquid Necklift
- Anti-Aging Hand Injections
- Neurotoxins
- Botox
- Daxxify®
- Jeuveau
- Dysport®
- Xeomin
- Microneedling
- PRP Facials
- Geneo Facials
- Laser Hair Removal
- Skin Tightening
- Tightlase
- Cellulite Treatment with Aveli®
- TightSculpting
- Hormone Replacement Therapy
- PRP Injections for Laser Hair Restoration
- Acne
- Acne Scars
- Discoloration/Uneven Skin Tone
- Hyperpigmentation/Sun Damage
- Fine lines/Wrinkles
- Rosacea

If you would like to further discuss these services, a cosmetic consultation is required which ranges from \$150 - \$225.